

Become a Certified Medical Assistant (before Thanksgiving)!

*Have a great new career by the holidays and keep
the laptop!*

Wait...What? Career Pathways Institute has opened its Raleigh Campus, located with the North Carolina National Guard Association! We have spent years successfully providing education to employment training that gets our students into career-oriented jobs with high demand, high wage positions! Now, its available here in the RDU region conveniently at the NCSGA offices!

So... What are we talking about here? For a complete list of what we are offering this fall, check out website at <https://www.cpi.institute>. Programs are in classroom and online and include certifications business, healthcare, IT and our newest addition, the Roofing Academy! **PLUS, we can accept NC TAP Funds for tuition as well as help you find other funding sources!**

Check out the information below for specific information on one of the Healthcare offerings, becoming a certified [Medical Assistant!](#)

WHO? Medical Assistants are healthcare professionals who perform administrative and certain clinical duties under the direction of a physician. Most medical assistants work in physicians' offices, hospitals, outpatient clinics, and other healthcare facilities.

Related Resource: The Greatest Benefits of Becoming a Medical Assistant

WHY? Employment of medical assistants is projected to grow **29 percent** from 2016 to 2026, much faster than the average for all occupations. The growth of the aging baby-boom population will continue to increase demand for preventive medical services, which are often provided by physicians. As a result, physicians will hire more assistants to perform routine administrative and clinical duties, allowing the physicians to see more patients. (U.S. Department of Labor, 2018)

WHAT? But what does a Medical Assistant (MA) do every day at work?

Well, a normal day as a medical assistant might include the following administrative duties:

- Greeting patients
- Updating medical records
- Answering phones or email
- Scheduling appointments for patients, admissions, or laboratory services
- Filling out insurance paperwork
- Managing billing and bookkeeping

On the clinical side, medical assistants will often:

- Prepare patients for examination.
- Assist the physician or nurse while an exam is going on.
- Conduct basic tests.
- Sterilize equipment.
- Draw blood.
- Change dressings or remove sutures.
- Work with medical equipment, such as X-rays.
- Assist with the administration of medication.
- Help with authorizing prescription refills.

BUT....there's no real limit to what you could do as an MA, though. Different workplaces will have different specializations, and the day-to-day tasks MAs perform can vary greatly depending on what kind of work environment you decide as the best place to take your new job.

Related Resource: The Top 10 List of Things You Never Knew About Medical Assisting

YES, but... HOW do I KNOW I will get a JOB? This is a core strength to Career Pathways Institute and the most important part of your education journey with us! We provide you with not only an internship with a local clinical facility near your home or near where you would like to work, but we also provide job placement assistance! Our contacts in our jobs database have over 670,000 jobs listed there! We are sure you will be able to find several to choose from once you graduate and are certified!

(We can't guarantee anything of course... but we have years of successfully employed graduates!)

Related Resource: How to Succeed at Your First Healthcare Job Interview

WHEN and WHERE? How do I get started then?

Just give us a call, [email](#), or go to our [website](#) to chat live online!

1-844-235-9109 <https://www.cpi.institute> info@cpi.institute

All classes include a laptop computer and online curriculum, study aids, and mentoring in addition to classroom instruction, materials, and labs.

The next Medical Assistant Course meets:

Days: Mondays & Wednesdays

Dates: Aug. 13, 2018 – Oct. 31, 2018 with 3 sections to choose for your ease of attending!

Section 1: 9:00 a.m. – Noon or

Section 2: 1:00 – 4:00 p.m. or

Section 3: 6:30 – 9:30 p.m.

Location: CPI main campus, Classroom B

COST? It all sounds good, but how do I pay for it? We can help you find assistance in financing your future. Many under and unemployed students qualify for zero cost enrollments through our partnership with NCWorks. We also can accept NC TAP funds.

Call (844) 235-9108 to speak with a Training Assessment Manager to get started! Seats are limited!